

**CHANNAHON VILLAGE BOARD
COMMITTEE OF THE WHOLE MEETING
MARCH 4, 2019**

Village President Missey Moorman Schumacher called the meeting to order at 6:00 p.m. with Trustees Greco, Host, Perinar, McMillin, Slocum and Scaggs was present.

Also present were Village Administrator Thomas Durkin, Director of Community Development and Information Systems Mike Petrick, Director of Public Works Ed Dolezal, Chief of Police Shane Casey, Village Attorney David Silverman and Village Clerk Kristin Hall. Finance Director Heather Wagenblott was absent.

VP Moorman Schumacher informed everyone present that anyone who speaks at the meeting shall be deemed to have given his/her consent to the recording of their likeness and speech. This meeting is being recorded.

VILLAGE PRESIDENT

ADMINISTRATION DEPARTMENT

Discussion – An Ordinance Authorizing the Execution of an Agreement between the Village of Channahon and Comcast – 1st Read

Durkin stated in 2009, the Village Board approved Ordinance 1575 which established a 10-year cable franchise agreement with Comcast. He stated the purpose of the agreement is for the construction, operation and maintenance of a Cable Communications System in the Village. He stated the proposed 10-year agreement is consistent with the parameters set in the expiring agreement. He also stated the proposed agreement continues to provide specific language that allows the Village to more actively take over the programming of our Government Access channel. He stated Comcast has activated a fiber optic return path that allows the Village to broadcast live out of Village Hall. He also stated this is important as it offers a live broadcast medium for general use but especially in the event of an emergency. He stated the proposed document also contains a mechanism that would allow the Village to add a small fee to Comcast customers' bills as a fund raising mechanism to purchase new or replacement equipment related to our programming the channel. He also stated there is no immediate need or plans to exercise this option. He stated the franchise fee payable to the Village remains at five percent (5%) of annual Gross Revenues received by Comcast for the operation of their system. He also stated this fee is received quarterly and is included in the General Fund 01 revenues each year. He stated over the past 9 years, the Village has received an annual average of \$141,606 and thus far in FY 2018/2019, we have received \$136,379 with one outstanding quarterly payment. He stated the proposed franchise agreement is consistent with other franchise agreements in the region as over time Comcast has pretty much standardized its franchise agreements and the processes they follow. He also stated this franchise is non-exclusive; there are no restrictions upon the Village to issue a second, third or even fourth cable television franchise in the event some other operator knocked on our door, although this is highly unlikely. He stated he would be looking for a waive of second read and adoption.

Discussion – An Ordinance Amending Ordinance No. 17802014 Entitled: “An Ordinance Establishing an Enterprise Zone within the City of Ottawa, Illinois said Enterprise Zone being a portion of a Larger Enterprise Zone Encompassing Contiguous portions of the Cities of Marseilles, Morris, and Ottawa, the Villages of Channahon, Coal City, and Seneca and the Counties of Grundy and LaSalle, Illinois” – 1st Read

Durkin stated in November of 2014, the Village Board approved Ordinance 1789 establishing the Ottawa Area Enterprise Zone consistent with the authority promulgated by the legislation contained in the Illinois Enterprise Zone Act. He also stated Ordinance 1789 also includes an Intergovernmental Agreement to administer the zone between the Cities of Marseilles, Morris and Ottawa, the Villages of Channahon, Coal City and Seneca and the Counties of Grundy and LaSalle. He further stated, in the OAEZ IGA, Grundy County has 3 square miles in the zone to allocate how they want. He stated the deletion of area from the OAEZ is being requested by Grundy County through the Grundy Economic Development Corporation (GEDC) in order to make way for CPV Three Rivers Energy Center by Competitive Power Ventures. He also stated the area the CPV project will be constructed upon is going to be added to the Diamond Enterprise Zone. He stated in order for the Diamond EZ to be able to be extended to the CPV project, the Reichold property needs to be removed from the OAEZ. He further stated the owners of the Reichold property are also seeking removal from the enterprise zone as they do not currently utilize nor do they plan to utilize any benefits afforded to them as a property within the zone. He stated that Kevin Lindeman was here tonight from North Central Illinois Council for Governments to answer any questions the Board may have. He stated the removal of the Reichold property does not reduce the 3 square miles afforded to Grundy County and will allow this acreage to be utilized elsewhere.

COMMUNITY DEVELOPMENT & INFORMATION SYSTEMS

Discussion – Security Camera System Replacement and Upgrade

Petrick stated Village staff sought proposals from three (3) local security camera system suppliers. He stated staff evaluated the qualifications, references, and overall fit for the Village of Channahon, as well as the proposed scope and pricing submitted. He also stated based on those evaluations, staff recommends Alarm Detection Systems, Inc. [ADS] as the top qualified vendor for the replacement and upgrade of the security camera system. He further stated ADS was chosen to be the most qualified vendor for this project based on their experience, references, equipment, and key features offered. He stated additionally, the Channahon Police Department is familiar with the remote interface system / mobile-app of the cameras, as the ADS system is utilized by Minooka Community High School. He stated the new camera system will be located inside and outside of the Village Hall, Police Department and the Public Works Facilities/ Wastewater Treatment Plant on Blackberry Ln. He also stated having high-quality cameras will provide the ability to successfully monitor activity and minimize property damage or crimes. He stated currently there is no functioning camera system at the Wastewater Treatment Plant/Public Works Facilities. He also stated the camera system at the Village Hall was originally installed with the building in 2003, and has been through piece-meal upgrades and repairs over time. He further stated currently 12 of the 16 camera locations are operational. He stated the current FY2018-2019 budget includes \$100,000 for this project. He stated the cost for equipment, installation, and the first year of service and maintenance as proposed by ADS is \$71,798 – which is the Staff recommendation for selection. He also stated this cost ranked as the 2nd most

affordable of the 3 proposals reviewed. He stated staff found lower cost option to be lacking experience working with municipalities, Police Departments, and Public Works facilities. He also stated the lower cost option's video recording server storage is also estimated to be significantly less (9.96 TB) than ADS' system which can store up to 42TB of raw storage. He further stated annual services (Year 2 and beyond) will be \$4,788. He also stated annual services include full parts and labor repair service Monday through Friday and 1 preventative maintenance check/cleaning per year.

FINANCE DEPARTMENT

Durkin reminded the Board about the Budget Workshop this Saturday, March 9 at 8:30 a.m., at the Village Hall.

POLICE DEPARTMENT

Casey stated he had no formal items.

PUBLIC WORKS DEPARTMENT

Discussion – Repairs to Boom Lift on Truck 16

Dolezal stated while the boom truck was in for its annual inspection it was found that several of the hydraulic hoses and parts for the boom are in need of replacement. He stated the Public Works took the truck to Channahon Tractor for an estimate for the repairs. He also stated they estimate repairs to be \$14,755.32. He further stated because of the nature of the repairs, staff is recommending the approval of “not to exceed” amount of \$15,500 for the repairs.

Trustee Scaggs asked if we solicited any other bids.

Dolezal stated we did get another bid and in fact, that one was slightly less, however, we have some experience with that particular vendor that when it starts out slightly less, it never ends up slightly less.

Trustee Perinar asked if our current vehicle one will go to auction after we get the new one.

Dolezal stated yes, this would go to auction, as we do not have any storage space for it.

Trustee Perinar stated we will may get more money for it, if it is in good shape.

Trustee McMillin stated one thing you have to remember is that a public works employee is usually sitting out on Route 6 changing light bulbs on the light posts. He stated it is critical that we get it fixed.

Discussion – Authorization to Execute Strand Associates Task Order 19-01 regarding Bridge Street Multiuse Path Redesign

Discussion – Authorization to Execute Engineering Solutions Team Proposal regarding Bridge Street Multiuse Path Land Acquisition

Dolezal stated the Village has been pursuing the acquisition of an easement for the installation of a portion of the Bridge Street Multi Use Path immediately east of McKinley Woods Road. He stated the landowner has refused to negotiate for the easement and it has been determined that

the Village has no other recourse to acquire it without the landowner being a willing seller. He also stated in an effort to move forward with Stage 1 of the project we have proposed to remove the section requiring the easement from the first construction contract so it can be scheduled for a June 2019 letting. He further stated the section of the path in question will then be redesigned thirty feet to the north on three parcels located within the corporate boundaries of the Village. He stated this will allow the Village to utilize additional options for land acquisition if necessary. He stated proposals from Strand Associates and Engineering Solutions Team to assist the Village with the redesign and acquisition of the needed right of way meeting federal procedures required by the Illinois Transportation Enhancement Program grant funding the project.

Discussion – Acceptance of Plat of Easement Grant

Dolezal stated Commonwealth Edison & SBC were granted easement (C.E.S.E.) over portions of the Venture One Lot 1 development for the purpose of providing public energy and telecommunications infrastructure improvements to serve Lot 1 and nearby properties. He stated the asbuilt extent of the work ultimately exceeded the boundaries of the granted easement such that additional easement was requested. He also stated a portion of the new easement would encroach 5 ft onto Village Parkway Easement for a distance of 10 ft near the intersection of Bradley St and Amoco Rd. He stated the remaining requested easement is on private property. He further stated staff has reviewed the request for impacts to both current and expected future Village infrastructure improvements and does not anticipate any negative impact.

COMMUNICATIONS

PUBLIC COMMENT

EXECUTIVE SESSION

The Committee of the Whole was adjourned at 6:13 p.m.

**Submitted by
Kristin Hall
Village Clerk**

