

**CHANNAHON VILLAGE BOARD  
COMMITTEE OF THE WHOLE MEETING  
APRIL 1, 2019**

Village President Missey Moorman Schumacher called the meeting to order at 6:02 p.m. with Trustees Host, Perinar, Scags and Slocum present. Trustee Greco was absent.

Also present were Village Administrator Thomas Durkin, Director of Community Development and Information Systems Mike Petrick, Director of Finance Heather Wagonblott, Director of Public Works Ed Dolezal, Chief of Police Shane Casey, Village Attorney David Silverman and Village Clerk Kristin Hall.

**VP Moorman Schumacher informed everyone present that anyone who speaks at the meeting shall be deemed to have given his/her consent to the recording of their likeness and speech. This meeting is being recorded.**

**ADMINISTRATION DEPARTMENT**

Durkin stated he had no items.

**COMMUNITY DEVELOPMENT & INFORMATION SYSTEMS**

Petrick stated he had no items.

**FINANCE DEPARTMENT**

**Discussion – An Ordinance Adopting the Village of Channahon Annual Budget for Fiscal Year 2019-2020 (May 1, 2019 – April 30, 2020) – 1<sup>st</sup> Read**

Wagonblott stated she had received no changes to the budget since the public hearing.

**Discussion – Resolution for Bond Obligation Retirement for the Illinois Department of Transportation**

Wagonblott stated this is a housekeeping item that we are required to do for IDOT each year. She stated the Village of Channahon issued bonds in the amount of \$2,095,000 for the Village Road Improvement Plan in 2000. She stated these bonds were issued with the revenue source of repayment of Motor Fuel Tax funds. According to IL Highway Code (605 ILCS 5/5-605, 605 ILCS 5/6-510, 605 ILCS 5/6-513 and 65 ILCS 5/8-4-1) and the Bureau of Local Roads Manual 4-4.02, when a local agency proposes to finance a project with the proceeds of a bond issue and later requests MFT funds to retire the indebtedness, the agency must submit a resolution stating its intent to IDOT. She also stated a resolution should be approved by the Board annually for the Series 2006 bonds until the bonds have been retired in order to be in compliance with the required MFT bond retirements.

**POLICE DEPARTMENT**

**Discussion – Hiring of a Police Officer**

Casey stated as our Village has experienced great strides in economic development, housing, population rebound, call volume, and several large projects, we now have a need to fill one of two positions that have been vacant for several years. He stated this position, once filled, would allow

us the opportunity to add a second cover shift allowing for the better delivery of services, response time to calls, and a reduction in overtime hours related to manpower shortages and hold-overs. He also stated after an orientation and written examination, a hiring panel comprised of Deputy Chief Craig Gunty, Sergeant Matt Brooks, Detective Andy McClellan, and HR Director Jodi Denton interviewed the twenty (20) most qualified candidates. He further stated a comprehensive background investigation was completed on the top two candidates. He stated in anticipation of an April academy date, our top candidate, Sarah Miller, was sent for a physical examination, drug screen, psychological background, and polygraph examination. He stated before graduating from the University of St Francis, where she earned degrees in social work and criminal justice, Sarah was a Joliet Police Explorer, advisor for the Joliet Police Explorer Post, and interned at Romeoville Police Department. He also stated Sarah has worked for the Park District and is a Village resident. He also stated Sarah Miller has completed all the hiring criteria as required by Village of Channahon Ordinance. He further stated Ms. Miller was invited to the April 1<sup>st</sup> Board Meeting. He stated he is seeking the Board's approval to hire Sarah Miller at a current starting rate of \$57,579 per year. He stated this is a budget item for fiscal 19-20, and if approved, she would attend the Illinois State Police Academy in Springfield, IL on April 7, 2019.

VP Moorman Schumacher stated the official vote will be at the Board Meeting in a few minutes and thanked Ms. Miller for coming out. She asked the Board if they had any questions for Ms. Miller and stated she has quite an impressive resume.

#### **PUBLIC WORKS DEPARTMENT**

##### **Discussion – An Ordinance Changing the Name of South River Plaza Drive to South Rivers Plaza Drive – 1<sup>st</sup> Read**

Dolezal stated Petrick was reviewing plats the other day and this road moved through a couple different subdivisions and somewhere along the line the S got taken off. He stated we are going to put it back to the way it needs to be.

Petrick stated it causes a lot of problems with the County systems when you change a road name.

##### **Discussion – Award Contract to Construct Wastewater Treatment Plant Expansion, Phase 2**

Dolezal stated on March 21, 2019 bids were opened for the wastewater treatment plant expansion project. He stated the low bidder was Whittaker Construction and Excavation. He also stated further review of their bid and other information requested from them indicates that they are also a responsible and capable bidder. He stated the bid was within the proposed budget and below the Engineer's Opinion of Probable Construction Cost of \$8.05 million including bid alternative 1. He further stated bid alternative 1 essentially has the contractor replacing all the existing ultraviolet disinfection with upgraded technology in addition to what is needed for the expansion.

Trustee McMillin entered the meeting at 6:08 p.m.

##### **Discussion – Master Service Agreement with RJN Group**

Dolezal stated this was discussed at the last Board meeting. He stated the actual contract is attached and it needs one change suggested from the Village Attorney, which RJN has agreed to. He stated the change is not included in the attached version, so staff would like to approval

contingent on Village Attorney changes. He also stated in case the board doesn't recall this is for services associated with some meters for our sanitary sewer system associated with Joliet and the sanitary sewer evaluation with regard to inflow and infiltration.

**COMMUNICATIONS**

**Grundy County Economic Development – Economic Development Boot Camp**

Durkin stated there is a flyer in the packet regarding the Economic Development Boot Camp, put on by the Grundy County Economic Development Corporation. He stated it will be held on April 17<sup>th</sup> from 5-8 p.m. at Maria's Restaurant in Morris. He stated if anyone would like to attend, we will need to RSVP by April 10, so contact Leti Anselme if you are interested in attending.

Petrick stated he will be attending with our newest Planning and Zoning Commissioner.

**PUBLIC COMMENT**

**EXECUTIVE SESSION**

The Committee of the Whole was adjourned at 6:10 p.m.

**Submitted by  
Kristin Hall  
Village Clerk**

