

**CHANNAHON VILLAGE BOARD
COMMITTEE OF THE WHOLE MEETING
AUGUST 20, 2012**

Village President Joe Cook called the meeting to order at 6:00 p.m. with Trustees Militello, Nash, Papesh, McMillin, Slocum and Greco present.

Also present were Village Administrator Joe Pena, Finance Director Robert Guess, Village Attorney David Silverman, Police Chief Jeff Wold, Director of Public Works Ed Dolezal, Director of Community Development Mike McMahan, and Village Clerk Missey Schumacher.

ADMINISTRATION DEPARTMENT

Job Skill Level for Assistant Finance Director

Pena stated that the Assistant Finance Director currently has no assigned skill level. Guess suggested Skill Level 12. He also stated that an ad for applications has been place.

Trustee Slocum asked what communities were used as comparables, suggesting that VOC look at similar communities.

**Repeal of Ordinance 1702 Increasing the Number of Class F
Liquor Licenses and Issuance of a Retail Liquor License**

President Cook stated that at the last meeting VOC approved an additional liquor license. While going through process it was discovered that a church had opened a children's bible center and now they are too close according to our ordinance and state law. He recommends the Board repeal the liquor license.

Pena mentioned two additional memos.

1. Aug 3, resident read newspaper article about federal grant to Plainfield to buy land affected by flooding. They have asked if VOC has any such fund available. We have prepared response draft.
2. Meeting with Gene Briscoe and SW Suburban Home Building Assoc. Land valuation was set by communities. Briscoe had a study done and they think value should be reduced. Shorewood has reduced land valuation. Staff recommends that adjustment should be made. Pena has asked the school dist. to make a recommendation.

COMMUNITY DEVELOPMENT DEPARTMENT

**Approval of four Special Use Permit Ordinances to Allow the Channahon
Park District to erect three Telecommunication Towers and construct four
Personal Wireless Facilities – 1st Read**

McMahon stated that staff feels requirements have been met. PZC met and recommended approval. There was no public comment. Park District Director Szoke asked that 2nd read be waived.

FINANCE DEPARTMENT

No Formal Items for Discussion.

POLICE DEPARTMENT

Village Board Authorization to Order a 2013 Polaris Ranger All-Terrain Vehicle

Wold stated that Aux Sable Liquid Products has offered to donate a base vehicle. It would cost VOC approximately \$2,600 to convert the vehicle for police use. He requested authorization for ordering Polaris All-Terrain vehicle.

PUBLIC WORKS DEPARTMENT

Award 2012 MFT Road Maintenance Project

Dolezal stated that the low bid was from D Const. It is below budget and estimated cost. Award would be contingent on IDOT approval and no protest.

Purchase of Street Lighting Equipment

Dolezal stated that the quote from Crescent Electric is for materials for repair. There have been three knock downs and general maintenance. The materials will be purchased and put into inventory. The majority of the cost is actually insurance money for knock downs. It was not put out for bid because of certain equipment requirements.

Trustee Slocum asked if the lighting proposal guy has been back. Dolezal stated that there was some discussion, but it has been tabled for now. He added that there is also an ongoing discussion with another supplier.

Strand Associates Task Order 12-03

Dolezal stated that VOC has drawn on letter of credit for Woods of Aux Sable and Wedgewood Highlands. Necessary improvements were done first. The requested Task Order for services is for design, etc., to complete those subdivisions.

EXECUTIVE SESSION

Trustee Slocum made a motion to go into Executive Session at 6:31 p.m. for an Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Channahon and Probable or Imminent Litigation and Pending Litigation. Seconded by Trustee Papesh.

ROLL CALL AYES: Militello, Nash, Papesh, McMillin, Slocum and Greco

NAYS: NONE

MOTION CARRIED

The Board returned from Executive Session at 6:45 at which time the Committee of the Whole meeting was adjourned.

Submitted by
Janet Schumacher
Village Clerk