

**CHANNAHON VILLAGE BOARD  
BOARD MEETING  
SEPTEMBER 6, 2022**

VP Moorman Schumacher called the meeting to order at 7:20 p.m. and the Board led the Pledge of Allegiance.

Roll call was taken with Trustees Greco, Host, McMillin, Scaggs and Slocum present.

Also present were Village Administrator Thomas Durkin, Director of Community Development and Information Systems Mike Petrick, Finance Director Heather Wagonblott, Director of Public Works Ed Dolezal, Village Attorney David Silverman and Village Clerk Kristin Hall.

VP Moorman Schumacher informed everyone present that the meeting was being recorded and anyone speaking at the meeting deems his/her consent to the recording of their likeness and speech.

**CITIZEN/SPECIAL REQUESTS/PUBLIC HEARING**

**PUBLIC COMMENT**

**CONSENT AGENDA**

- A. Consider Approval – Minutes – Committee – August 15, 2022**
- B. Consider Approval – Minutes – Board – August 15, 2022**
- C. Approve Payment of the Bills List of September 6, 2022 for \$639,883.17**
- D. Approve Payment of Manual Checks of September 6, 2022 for \$392,698.96**
- E. Approve Payment of Net Payroll Expenses for the period ending August 21, 2022 for \$155,501.15**

Trustee Scaggs made a motion to approve the consent agenda as read. Seconded by Trustee Greco.

**ROLL CALL AYES: Greco, Host, McMillin, Scaggs and Slocum.**

**NAYS: NONE**

**MOTION CARRIED**

**REPORTS & COMMUNICATIONS FROM VILLAGE OFFICIALS**

**A. VILLAGE PRESIDENT**

VP Moorman Schumacher reminded the Board that the 2<sup>nd</sup> Annual Potato Fest is coming up, on September 17<sup>th</sup>. The Illinois Municipal League (IML) Conference in Chicago is September 15<sup>th</sup> through the 17<sup>th</sup>, so she will be rushing back from that to attend the Potato Fest. We have a transportation meeting on Friday, September 9<sup>th</sup>. The Grand Prairie Water Commission maors and managers meetings are moving from the 4<sup>th</sup> Thursday of the month to the 2<sup>nd</sup> Thursday of the month to give everyone more time between the technical group and the mayors and managers group.

Trustee Slocum asked what the transportation meeting was in reference to.

VP Moorman Schumacher stated it is the Will County CED's Infrastructure Coalition. We did receive word regarding the Route 6 widening. The word from IDOT is that they are going to

approve their participation and funding of the Phase One Engineering study and put that in writing for us. Hopefully we will get that letter very soon so we can move forward with that.

**B. VILLAGE ADMINISTRATOR**

**Consider Approval – A Resolution Designating Meeting Dates and Times in 2023 for the Corporate Authorities and Commissions of the Village of Channahon.**

**Consider Approval – Holiday Schedule for 2023**

Trustee Scaggs made a motion to approve **A Resolution Designating Meeting Dates and Times in 2023 for the Corporate Authorities and Commissions of the Village of Channahon and A Resolution Establishing the Holiday Schedule for 2023.** Seconded by Trustee Greco.

**ROLL CALL AYES: Greco, Host, McMillin, Scaggs and Slocum.**

**NAYS: NONE**

**MOTION CARRIED**

**Consider Approval – An Ordinance of the Village of Channahon Amending the Village of Channahon Code of Ordinances with Respect to General Offenses for Interference with Roadways and Right-of-Way – 1<sup>st</sup> Read**

**Consider Approval – An Ordinance of the Village of Channahon Amending the Village of Channahon Code of Ordinances with Respect to Solicitors, Peddlers and Canvassers – 1<sup>st</sup> Read**

Trustee Host made a motion to waive second read and approve **An Ordinance of the Village of Channahon Amending the Village of Channahon Code of Ordinances with Respect to General Offenses for Interference with Roadways and Right-of-Way and An Ordinance of the Village of Channahon Amending the Village Code of Ordinances with Respect to Solicitors, Peddlers and Canvassers.** Seconded by Trustee Slocum.

**ROLL CALL AYES: Greco, Host, McMillin, Scaggs and Slocum.**

**NAYS: NONE**

**MOTION CARRIED**

**Consider Approval – Hiring an Accounting Clerk**

Trustee Greco made a motion to approve the Hiring of an Accounting Clerk, Kelly Slusarz pending completion of a background check and physical. Seconded by Trustee Scaggs.

**ROLL CALL AYES: Greco, Host, McMillin, Scaggs and Slocum.**

**NAYS: NONE**

**MOTION CARRIED**

**Consider Approval – Authorization to Advertise for Position of Assistant Finance Director**  
The item was tabled, so the Board could get more information.

**Consider Approval – Approval of Job Description and Authority to Advertise for Position of Assistant Director of Public Works**

Trustee Scaggs made a motion to approve the **Approval of Job Description and Authority to Advertise for Position of Assistant Director of Public Works.** Seconded by Trustee Slocum.

**ROLL CALL AYES: Greco, Host, McMillin, Scaggs and Slocum.**

**NAYS: NONE**

**MOTION CARRIED**

Durkin stated that FGM Architects will be here at one of the October meetings to present the final report on the space needs analysis. They have provided staff with a draft space needs analysis for internal review. He further stated that things are moving forward with IRMA.

**C. COMMUNITY DEVELOPMENT & INFORMATION**

**Consider Approval – Final Plat of Subdivision for Utility Concrete  
Consider Approval – Site Plan for Utility Concrete North Expansion**

Trustee Slocum made a motion to approve the Final Plat of Subdivision for Utility Concrete and the Site Plan for Utility Concrete North Expansion pending staff approval and landscape plan. Seconded by Trustee Host.

**ROLL CALL AYES: Greco, Host, McMillin, Scaggs and Slocum.  
NAYS: NONE MOTION CARRIED**

Petrick stated that the PZC for next Monday will be canceled. We have a lot of projects in process but none that are quite ready to move forward as of yet. We also received a permit for a four-unit town home project, which has not happened in the last eight (8) or so years.

**D. FINANCE DEPARTMENT**

**Discussion – Investment Transfer Authority**

Trustee Scaggs made a motion to **Approve the Investment Transfer Authority.** Seconded by Trustee Greco.

**ROLL CALL AYES: Greco, Host, McMillin, Scaggs and Slocum.  
NAYS: NONE MOTION CARRIED**

**E. POLICE DEPARTMENT**

VP Moorman Schumacher stated there were no formal items for discussion.

**F. PUBLIC WORKS DEPARTMENT**

**Consider Approval – Award 2022 MFT Road Maintenance Contract**

Trustee Host made a motion to approve the **Award 2022 MFT Road Maintenance Contract contingent on IDOT approval.** Seconded by Trustee Scaggs.

**ROLL CALL AYES: Greco, Host, McMillin, Scaggs and Slocum.  
NAYS: NONE MOTION CARRIED**

**Consider Approval – Engineering Agreement for Design Services Associated with the 2022 Road Maintenance Program**

Trustee Host made a motion to **Approve the Engineering Agreement for Design Services Associated with the 2022 Road Maintenance Program.** Seconded by Trustee Scaggs.

**ROLL CALL AYES: Greco, Host, McMillin, Scaggs and Slocum.  
NAYS: NONE MOTION CARRIED**

**Consider Approval – A Resolution Authorizing Acceptance of a Municipal Utility and Drainage Easement, Public Utility Easement, Public Utility and Drainage Easement, Municipal Stormwater Detention Easement, and Recreational Bike Path Easement.**

**Consider Approval – A Resolution to Accept a Plat of Right-of-Way Dedication from Oneok North System, LLC**

Trustee Scaggs made a motion to approve **A Resolution Authorizing Acceptance of a Municipal Utility and Drainage Easement, Public Utility Easement, Public Utility and Drainage**

**Easement, Municipal Stormwater Detention Easement, and Recreational Bike Path Easement and A Resolution to Accept a Plat of Right-of-Way Dedication from Oneok North System, LLC. Seconded by Trustee Host.**

**ROLL CALL AYES: Greco, Host, McMillin, Scaggs and Slocum.  
NAYS: NONE MOTION CARRIED**

**G. VILLAGE ATTORNEY**

Village Attorney David Silverman stated that he had no report.

**COMMITTEE REPORTS**

**Trustee Sam Greco – Finance/Human Resources**

Trustee Greco stated that he received a call from Betsy Allen, from Miller & Cooper who does our audit. She praised the professionalism of Finance Director Wagonblott and her staff.

**Trustee Patricia Perinar – Community & Legislative Affairs**

Trustee Perinar questioned whether the Car Wash was still slated to open in September and also question the status of Casey’s development.

Petrick stated that he sent an email to the owners of the Car Wash to get an update but hasn’t heard back yet. We are still waiting for Casey’s to select their final list of contractors so we can issue a permit.

**Trustee Chantal Host – Public Safety/Emergency Support**

Trustee Host reminded everyone that not only is our Potato Fest going on September 17th, but it is also Minooka’s Homecoming and there is a big race that the High School is hosting at the Channahon Park. She stated that there will be a lot of people coming in from out of town.

**Trustee Scott McMillin – Natural Resources and Open Spaces – No Report.**

**Trustee Mark Scaggs – Public Works and Facility – No Report.**

**Trustee Scott Slocum – Community Development – No Report.**

**OLD BUSINESS**

**NEW BUSINESS**

**EXECUTIVE SESSION**

**ADJOURNMENT**

Trustee Scaggs made a motion to adjourn the meeting at 7:35 p.m. Seconded by Trustee Greco.

**VERBAL ROLL CALL: ALL AYES MOTION CARRIED**

**Submitted by  
Kristin Hall  
Village Clerk**

