

**CHANNAHON VILLAGE BOARD
COMMITTEE OF THE WHOLE MEETING
DECEMBER 5, 2022**

VP Moorman Schumacher called the meeting to order at 6:00 p.m. with Trustees Greco, McMillin, Perinar, Scaggs and Slocum present.

Also present were Village Administrator Thomas Durkin, Director of Community Development and Information Systems Mike Petrick, Finance Director Heather Wagonblott, Director of Public Works Ed Dolezal, Chief of Police Shane Casey, Village Attorney David Silverman and Village Clerk Kristin Hall.

VP Moorman Schumacher informed everyone present that anyone who speaks at the meeting shall be deemed to have given his/her consent to the recording of their likeness and speech. This meeting is being recorded.

VILLAGE PRESIDENT

Recognition of Retirement – Elizabeth Murphy with the Channahon Police Department

Casey stated that Liz Murphy joined the Channahon Police family in December of 2003 and quickly established herself as a valuable member of the Village's team. She worked tirelessly and gave of herself over the next 19 years, contributing to the police department's mission. Liz was instrumental in the transition of the record department into the 21st century policing department model. Her hard work and knowledge of police records management elevated her to the position of Records Manager in May 2014. For four months, she singlehandedly managed the records department during a provisional period. He also stated Liz had the profound distinction of working with five different Chiefs, including her tenure at the Morris Police Department, and provided the same level of professional service to each. Her work as a founding member of the Will Grundy Major Crimes Task Force in 2007 brought recognition to the police department's image. Liz takes sincere interest in the lives and families of the police department members and built genuine relationships within the organization. She is well known for her helpful and caring nature and willingness to assist when needed. Liz often volunteered her time participating in police department events to include our National Night Out, Citizen's Police Academy and the Inaugural Community Emergency Response Team and was an integral part in organizing our agency golf outing. Above all this, she is a dedicated mother, grandmother, great grandmother and a friend to all. He thanked Liz one last time for the last 19 years of devoted and dedicated service to the police department.

VP Moorman Schumacher and Chief Casey presented Liz Murphy with a vase.

Liz Murphy thanked the Village President and the Board. She got here after being laid off from Mead Electric for three months. Her oldest daughter drove her to Channahon and they weren't sure where the building was so they stopped and asked at the post office. She was intimidated by the building and it didn't look like a place that she would fit in; her daughter told her yes it was and she was going in there to get the application. She waited about 4-6 weeks before anyone called her when she received a call from Lieutenant Fisher. She had two interviews and got the call telling her she got the job. She was very happy. She found out later there were 60 applicants and out of all of them, she was selected. She can honestly say that she is so thankful for all the chiefs and supervisors that she has worked with; Chief Admonis, Lieutenant Fisher,

Chief Pena, Chief Wold, Chief Casey, Deputy Chief Bogart and Deputy Chief Gunty. She further stated that she appreciated them but the biggest thing was that they always appreciated me. She has thanked the good Lord for bringing her to this place in her life and giving her this huge opportunity to retire. She also stated that it has been an honor and a privilege to have worked here. She knows she leaves here with keeping in contact with what used to be co-workers but have now become life-long friends.

ADMINISTRATION DEPARTMENT

Presentation – FGM Architects Inc. Final Receipt and Acceptance of Findings of Village Space and Programming Needs Assessment

Durkin stated on September 20, 2021, the Village Board approved an agreement with FGM Architects to develop a Village Facility Space and Programming Needs Assessment in the amount of not to exceed \$36,000. This was a budgeted item included in the FY 2021/2022 budget. The project goal was and remains to provide the Village with a sound, actionable, and fiscally responsible analysis that supports the entire Village governmental organization by providing safe, efficient and inviting work environments that meet the varying operational needs of all Village departments. The result of this exercise provides the Village with a conditional assessment that identifies surpluses or deficiencies of existing spaces within and around (parking areas, etc.), Village facilities as well as provide a space and programming needs assessment of the departments listed below. The assessment includes projections for future needs to aid the Village in planning and development of a multi-year capital improvement plan. Facilities reviewed include the Village Hall and Police Station (24555 Navajo Drive) and Public Works Facility and Grounds (26156 S. Blackberry Lane). Village departments include:

Administration
Community Development
Finance
Police Department
Public Works Department
Emergency Management Agency

Interviews were conducted with various Village representatives to elicit individual perspectives of problems needing solutions along with areas of opportunity. Information solicited included observations of past, current and expected future operational facility needs and deficiencies. On October 3, 2022, FGM Architects presented to the Village Board the initial findings of the study. Village staff then held individual meetings and tours with various elected officials to share these initial findings and give board members the opportunity to more specifically understand the findings in the context of the existing physical environment. The final presentation includes a summary of the existing Village Hall/Police Station Mechanical, Electrical and Plumbing (MEP) systems, updated Capital Improvement Program (CIP) Strategies and, of significant importance, a potential road map to future implementation of the completed study. This road map will be utilized by Village staff and elected officials to determine the proper next and subsequent steps to effectively and efficiently implement the findings. A full complete report will be provided to the Village that condenses all project data and material into a unified document.

Trustee Host entered the meeting at 6:35 p.m.

FGM gave a detailed presentation on the completed study.

Discussion – Approval of PACE Paratransit Local Share Agreement for 2023

Durkin stated the Village of Channahon has contracted with PACE for Paratransit service for many years. PACE has provided door-to-door service for residents from Channahon, including Channahon Township to locations within the Joliet region for various purposes via a dial-a-ride program. The attached contract is effective for 2023 and is structured the same as last years' contract. A maximum of 500 vehicle hours of service with an estimated local share amount of \$2,889 will be provided for residents of the Village of Channahon, Village of Manhattan and Manhattan Township. Of that \$2,889, \$462 is the estimated cost to Channahon. The remainder of \$2,427 is the estimated cost to the Village of Manhattan and Manhattan Township. He further stated these amounts are estimates only and based on the frequency of the previous years' ridership. Ridership in this program continues to be very low, with between 4-6 residents utilizing the service. The cost of the program changes based on the number of trips made and the hours associated with those trips. Should ridership increase, the local share amounts may increase but only to the extent that the hours of service increase. The Village budget for FY 22/23 included \$2,000 for this program. Through September of 2022, we have expended approximately \$250 for the program thus far. It is expected that there would no more than that amount for the remainder of 2022. As of the writing of this memo, we have not yet received ridership or cost summary information for the 4th quarter of 2022. Service hours in the contract are Monday through Friday from 6:00am to 5:00pm. The fare for each one-way trip is \$4.00 for the first 20 miles and \$1.00 per mile thereafter. Staff will continue discussions with PACE on options for improving the Dial-a-Ride system or other transportation solutions for the use of local employment needs for local business in addition to the local residential population. This agreement does contain a provision for contract termination after a 30-day notice in the event alternative solutions are reached that would necessitate termination. Staff recommends approval of this contractual arrangement for 2023.

Discussion – An Ordinance Authorizing the Execution of a Collective Bargaining Agreement Between the Village of Channahon and the Metropolitan Alliance of Police, Channahon Chapter #45 and Approval of Side Letter – 1st Read

Durkin stated the Village has reached an agreement with M.A.P. Channahon Chapter #45 on a new four (4) year contract effective May 1, 2022 through April 3, 2026. The current contract expired on April 30, 2022. He also stated below are the specific sections and items within the contract along with the agreed resolution that have been the subject of the negotiations. In addition, a side letter regarding Officer Involved Shooting Drug and Alcohol Testing is also included. Final approval from the M.A.P. members has occurred as indicated by their legal counsel.

Summary of Substantive Changes

Section 1.2 - Chapter's Duty of Fair Representation

The Supreme Court eliminated fair shares in Janus v. AFSCME. This modification would allow the parties to discuss reinstating fair shares in the event the Supreme Court's decision is ever reversed.

Article II - Non-Discrimination

This Article was modified to reflect the law regarding classes that are protected from discrimination (e.g. marital status, and disability).

Article VI - Grievance Procedure; Section 17.6 - Right to Contest; and Article XVIII - Board of Fire and Police Commissioners

Amended to reflect arbitration awards which have consistently provided bargaining unit members the ability to grieve discipline, and not be required to appeal discipline through the Board of Fire and Police Commissioners.

Section 11.2(a) - Sick and Personal Leave

Provides a first- and second-year employee with the ability to utilize sick leave once it is accrued. Switches to a monthly accrual; instead of annual accrual.

Section 12.1 - Eligibility and Allowances

Clarified that employees may use vacation once it is earned, after one year of service.

Section 12.3 - Vacation Pay

Amended to reflect applicable law that vacation leave is paid at the current rate of pay of when the leave is taken.

Article XVII - Drug and Alcohol Testing; Side Letter regarding Officer Involved Shooting

Amended to address Illinois recreational cannabis. Similar to the Local 150 contracts, the Article defines cannabis as a prohibited substance and sets standards for drug testing.

Section 19.8 - Bill of Rights

Amended to provide employees the ability to file a grievance if their rights pursuant to the Peace Officer Bill of Rights (50 ILCS 725/1, et seq.) is violated.

Appendix B - Wages

2022: 3.50%

2023: 3.25%

2024: 3.00%

2025: 3.00%

Appendix E

Eliminated the requirement that an individual must file a complaint against an officer via sworn affidavit, to reflect the current Illinois law.

Clarifications/Memorialization of Current Practices

Section 6.2- (Grievance) Procedure

Reflects current practice that grievances shall first be filed with a non-represented member (e.g. the Deputy Chief).

Section 8.7 - Effects of Layoff; Section 11.2(b) - Sick and Personal Leave; Section 12.1 - Eligibility and Allowances

Amended to reflect that benefits are calculated in hours, not days.

Section 9.5 - Court and Training Time

Clarified that administrative adjudication is considered a court proceeding.

Section 11.5 - Sick Leave Utilization

Deleted language that an employee must be confined to home or a doctor's office while on sick leave to reflect current practice and applicable law.

Section 11.7 - Sick and Personal Leave Accumulation

Corrected language to reflect status quo number of sick/personal hours.

Section 19.14 - On Duty Training

Clarified that the Employer may change an employee's shift to make-up for missed training.

Adam Durkin, Legal counsel for the Village, stated that he has now been before the board twice, once at the beginning and once at the end, to inform the board we have reached a tentative agreement on all open issues. There is a memo with all the noteworthy changes included in the board packet. In addition to the contract, there is also a side letter dealing with an Illinois Law, called the Officer Involved Shooting law. This letter defines and clarifies the policy.

Discussion – An Ordinance Amending the Village of Channahon Code of Ordinances with Respect to Sale of Alcoholic Beverages at Winery/Microbrewery/Distiller – 1st Read

Durkin stated recent changes in state law have expanded the ability of certain Winery/Microbrewer/Distiller to sell on and off premises consumption not only products which they have produced, but also wine and other spirits manufactured at other locations. The attached ordinance amends the Class K liquor license (Winery/Microbrewer/Distiller) to authorize a license holder to allow the sale of various products to the extent permitted by state law and state issued licenses. Additionally, the amendment requires that 60% of the total sales of licensed premises must be from the sale of food or from the sale of products produced by the licensee at the licensed premises or at another location operated by the licensee. The amendment provides that delivery and carryout of mixed drinks are permitted for holders of applicable K class licenses which have a license permitting such sales issued by the State of Illinois.

VP Moorman Schumacher stated we created the class K licenses awhile back to accommodate microbreweries and the State has since changed their allowances for those. We are looking to align our class K license with what the State law is currently.

Jamie Albert, owner of Will County Brewing, stated he appreciates the board looking at the amendment for this liquor license. The State amended statute provides for three differing manufacturer licenses. As far as the existing business in Shorewood, COVID was actually a blessing. They were unable to have people inside, but we could still self-distribute. They had to change their focus and adapted to that which enabled them to now be located in 12 Jewel stores, 5 Binny's and over 150 other accounts. They learned that was a great way to go and allowed them to adapt to a terrible situation. The third license to come available this summer was the Class 3 license which allows someone with a class 1 manufacturer license to also sell wine and spirits and still have the ability to self-distribute. With the need for them to expand and with the unfortunate closing of River Hawk, they saw that an opportunity to expand into another city. He also stated that other than that, they have run a successful brewery in Shorewood for the last 5 years and hope to continue to grow beyond Channahon.

VP Moorman Schumacher stated that we are glad to have Will County Brewing and are glad for their interest in coming to the community.

Durkin stated that we would be looking to waive second read.

Discussion – Hiring of an Assistant Public Works Director

Durkin stated that this will be discussed in Executive Session.

Discussion – A Resolution Authorizing the Village President to Execute an Intergovernmental Agreement with and Become a Member of the Greater Will County Emergency Services Mutual Aid Association

Durkin stated the attached resolution, including agreement and bylaws, authorizes the Village of Channahon membership in the Greater Will County Emergency Services Mutual Aid Association. The purpose of this association is to both request and provide, as needed, assistance to and from member agencies of personnel and equipment in the event of emergencies, natural disasters, public gatherings and man-made catastrophes. Membership in the association requires payment of a fee of \$100/year.

John Grimmenga stated that this is mutual aid with any EMA in Will County. There are a lot of EMA's in Will County and this will allow us to expand out and get more help when we need it. If others need help, we will try to help but it is not mandatory nor does this obligate the Village.

COMMUNITY DEVELOPMENT & INFORMATION SYSTEMS

Petrick stated he had no formal items for discussion.

FINANCE DEPARTMENT

Discussion – An Ordinance for the Levy and Assessment of Taxes for the Village of Channahon, Will and Grundy Counties, Illinois for the Fiscal Year beginning May 1, 2022 and Ending April 30, 2022 – 2nd Read

Discussion – An Ordinance Abating a Portion of the Tax Levy for the Village of Channahon for 2022 (General Obligation Bonds, Series 2013) – 2nd Read

Discussion – An Ordinance Abating a Portion of the Tax Levy for the Village of Channahon for 2022 (General Obligation Bonds, Series 2016) – 2nd Read

Discussion – An Ordinance Abating a Portion of the Tax Levy for the Village of Channahon for 2022 (General Obligation Bonds, Series 2021A) – 2nd Read

Discussion – An Ordinance Abating a Portion of the Tax Levy for the Village of Channahon for 2022 (General Obligation Bonds, Series 2021B) – 2nd Read

VP Moorman Schumacher stated that these items were discussed at the last Board meeting and are on for second read and final approval.

POLICE DEPARTMENT

Casey stated he had no formal items for discussion.

PUBLIC WORKS DEPARTMENT

Dolezal stated he had no formal items for discussion.

COMMUNICATIONS

PUBLIC COMMENT

EXECUTIVE SESSION

Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Channahon

Trustee Perinar made a motion to open Executive Session at 7:17 p.m. for Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Channahon. Seconded by Trustee Scaggs.

ROLL CALL AYES: Greco, Host, McMillin, Perinar, Scaggs and Slocum.

NAYS: NONE

MOTION CARRIED

Trustee Perinar made a motion to close Executive Session at 7:25 p.m. for Appointment, Employment, Dismissal, Compensation, Discipline and Performance of an Employee of the Village of Channahon. Seconded by Trustee Scaggs.

ROLL CALL AYES: Greco, Host, McMillin, Perinar, Scaggs and Slocum.

NAYS: NONE

MOTION CARRIED

The Committee of the Whole was adjourned at 7:25 p.m.

Submitted by
Kristin Hall
Village Clerk

