



TEMPORARY USE PERMIT APPLICATION - EVENT/VENDOR/USE

Address of Proposed Use

Property Owner Name

Property Owner Phone Number

Property Owner Address (City, State, Zip)

Applicant/Primary Contact

(If different than Property Owner)

Applicant/Primary Contact Phone Number & Email Address

Applicant/Primary Contact Address (City, State, Zip)

Emergency Contact Name, Address & Phone Number

Will application primary contact be present on day of event? Yes No

If not, provide contact for day of event:

Name

Phone Number

Check ONE: One-Time Event Recurring Event Temporary Sales/Retail

Name of Temporary Event/Vendor/Use

Purpose of Event/Vendor/Use

Date(s) of Event/Use

Does this Event/Use recur? Yes No If yes, how often? _____

Hours of Event/Use

Type of equipment/proposed use to be utilized during temporary use:

(Check all that apply)

- | | | | |
|---|---|--|--|
| <input type="checkbox"/> Tables | <input type="checkbox"/> Canopies | <input type="checkbox"/> Trailers | <input type="checkbox"/> Temporary signs |
| <input type="checkbox"/> Tents | <input type="checkbox"/> Fencing | <input type="checkbox"/> Amusements | <input type="checkbox"/> Alcohol (permit required) |
| <input type="checkbox"/> Off-site parking | <input type="checkbox"/> Amplification/music | <input type="checkbox"/> Entertainment | <input type="checkbox"/> Generator |
| <input type="checkbox"/> Block-off road | <input type="checkbox"/> Barricades | <input type="checkbox"/> Electricity | <input type="checkbox"/> Amusement attractions |
| <input type="checkbox"/> Portable restrooms | <input type="checkbox"/> Food/beverage services | <input type="checkbox"/> Inflatables | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Lighting | <input type="checkbox"/> Trash receptacles | <input type="checkbox"/> Regulated materials | |

Will event require an Open-Air Permit with the Police Department? Yes No

Has contact been made with the Fire Protection District? Yes No

** If any features of the Temporary Event/Vendor/Use requires an inspection prior to the start of the temporary use, the applicant agrees to pay the Village a \$75 inspection fee per inspection occurrence and type prior to scheduling of any inspection. Rescheduling of a failed inspection will incur the same fee.

Applicant Signature

Date

Applicant Name (Print)

